Tender Schedule

Subject: **Tender for Hiring Firm/Organization for developing web-based Program Management Information System (PMIS) of UCEP Bangladesh**

Tender Circulation Date: 2nd August 2022

Schedule purchase Date: 2nd August 2022 to 17th August 2022 (from 10:00 am to 04:00 pm)

Pre-Bidding Meeting: 17th August 2022 at UCEP 2nd floor meeting room at 03:00 PM

Tender submission last date: 21st August 2022 (within 03:00 PM)

Tender Opening date: 21st August 2022 (At 03:30 PM)

Documents required for tender submission: qualified Organization/vendors/service providers must submit below mentioned documents along with the technical and Financial proposal in sealed envelope and drop it to our tender box kept at 1st floor, UCEP Bangladesh, Plot no: 2&3, Mirpur-2, Dhaka-1216 . Required Documents are as follows:

- Copy of updated Trade License
- Copy of updated VAT Registration/BIN Registration Certificate
- Copy of Updated TIN Certificate and Last tax return submission documents
- Latest Company Profile
- Bank Solvency
- Authorization certificate (if any)
- Quoted Price-BDT _____
- Quotation in vendor's letter head pad
- Technical and Financial Proposal must be submitted in the separate sealed envelope.
- Relevant working experience certificates.
- And others relevant documents based on the ToR

Other terms and conditions:

➢ Interested Organization/Vendors/Service providers are requested to buy schedule @ BDT 2000.00 (Two Thousand) only to participate in the bidding process from UCEP Bangladesh, Administration Department, Plot no: 2&3, Mirpur-2, Dhaka-1216
➢ 2.5% earnest money through pay order in favor of "UCEP Bangladesh" based on the quoted price must be submitted with the financial proposal which will be refundable.
➢ Technical and Financial Proposal must be submitted in the separate sealed envelope.
➢ UCEP Bangladesh authority reserves the right to cancel or withdrawn the tender without showing any reason.
➢ Mentionable here that no tender will be allowed after 21th August 2022 after 03:00 PM.
➢ 10% security money will be deducted from the total bill and it will be refunded after 02 years upon successfully operationalized of the software
➢ For any further clarification, please communicate with Mr. Md. Bapparaz, Senior Officer Administration, UCEP Bangladesh, Mobile: 01783733617 or visit http://tender.ucepbd.org/