

## Tender Schedule

**Subject: Tender for Hiring Potential firm/Contractor for New power Line Installation and electrification work at UCEP Institute of Science and Technology (UIST) Dhaka.**

Tender Circulation Date: 18<sup>th</sup> October 2024

Schedule collecting Date: 20<sup>th</sup> October 2024 to 31<sup>st</sup> October 2024 within 04.30 PM from UCEP Administration department of Head Office. Plot: 2 & 3, Mirpur-2, Dhaka-1216

Last date of Tender submission: 3<sup>rd</sup> November 2024 (within 03:00 PM).

Tender Opening date: 03<sup>rd</sup> November 2024 (At 03:30 PM) at UCEP head office in front of the available vendors present at that time.

**Project Location:** UCEP Institute of Science & Technology (UIST), Plot: 2 & 3, Mirpur-2 | Dhaka-1216

**Note:** BOQ and criteria of Technical Evaluation Process is attached herewith.

You are requested to collect schedule from Administration Department, UCEP Head office, Plot no: 2&3, Mirpur-2, Dhaka-1216. Schedule price amount is BDT 500.00 (Five Hundred Taka only) which is nonrefundable. A pay order is essential in favor of "UCEP Bangladesh" @ 2.5% of the quoted price as earnest money for the work. (Earnest Money Refundable)

### **Documents required for tender submission:**

Qualified supplier/ Contractor are requested to submit below mentioned documents along with the technical and financial proposal individually in sealed envelope and drop it to our tender box which is kept at the 1<sup>st</sup> floor, UCEP Bangladesh, Plot no: 2&3, Mirpur-2, Dhaka-1216

### **Required Documents are as follows:**

- Copy of updated Trade License
- Copy of updated VAT Registration/BIN Registration Certificate
- Copy of Updated TIN Certificate and Last tax return submission documents
- Latest Company Profile
- Bank Solvency certificate
- Authorization certificate (if any)
- Quoted Price-BDT
- Quotation must be submitted in the vendor's official letter head pad
- Technical and Financial Proposal must be submitted in separated sealed envelope.
- Relevant working experience certificates and work order
- And others relevant documents as require.

### **Other terms and conditions:**

- Interested Vendors/Suppliers/Organizations/Firms are requested to collect schedule from UCEP Bangladesh, Administration Department, Plot no: 2&3, Mirpur-2, Dhaka-1216
- Financial proposal will be considered only for Technically qualified vendors for next step.
- 5% Security Money will be deducted for the total bill during final payment for 3 Months.
- UCEP Bangladesh authority reserves the rights to cancel all the proposals or accept any proposal without showing any reason.
- Mentionable that no tender will be allowed after 03.00PM on 3<sup>rd</sup> November 2024.
- Vendor must be signed in each and every page with seal of submitted tender documents.



- For any further clarification, please communicate with Mr. Md. Bapparaz, Senior Officer Administration, UCEP Bangladesh, Mobile: 01783733617.
- For technical clarification and site visit, please communicate with Md. Kausher Ahmed, Instructor electric (01533468129)
- Earnest money will be provided in a separate envelop with the Financial Proposal.

