

## Tender Schedule

**Subject: Tender for Hiring Potential Authorized Distributor/Vendor/Supplier/firm/Organization for supplying TTE (Bakery & Pastry) to UCEP Bangladesh Regional office as per mentioned Location.**

Tender Circulation Date: 23<sup>rd</sup> August 2024

Schedule collecting Date: 25<sup>th</sup> August 2024 to 5<sup>th</sup> September 2024 within 04.30PM from UCEP Head Office.

Last date of Tender submission: 08<sup>th</sup> September 2024 (within 02:00 PM).

Tender Opening date: 08<sup>th</sup> September 2024 (At 02:30 PM) at UCEP head office in front of the available vendors present at that time.

**Product Delivery Location:** As per attached Specification and delivery location mentioned in the items list.

**Note:** Product Specification is attached herewith.

You are requested to collect schedule from Administration Department, UCEP Head office, Plot no: 2&3, Mirpur-2, Dhaka-1216. Schedule price amount is TK 500.00 (Five Hundred Taka only). A pay order is essential in favor of "UCEP Bangladesh" @ 2.5% of the quoted price as earnest money for the work. (Earnest Money Refundable)

### **Documents required for tender submission:**

Qualified Suppliers/Vendors/Organizations are requested to submit below mentioned documents along with the technical and financial proposal separately in sealed envelope and drop it to our tender box which is kept at the 1<sup>st</sup> floor, UCEP Bangladesh, Plot no: 2&3, Mirpur-2, Dhaka-1216

### **Required Documents are as follows:**

- Copy of updated Trade License
- Copy of updated VAT Registration/BIN Registration Certificate
- Copy of Updated TIN Certificate and Last tax return submission documents
- Latest Company Profile
- Bank Solvency certificate
- Authorization certificate (if any)
- Quoted Price-BDT
- Quotation must be submitted in the vendor's official letter head pad
- Technical and Financial Proposal must be submitted in separated sealed envelope.
- Relevant working experience certificates and work order
- And others relevant documents as require.

### **Other terms and conditions:**

- Interested Authorized Vendors/Suppliers/Organizations are requested to collect schedule from UCEP Bangladesh, Administration Department, Plot no: 2&3, Mirpur-2, Dhaka-1216
- Authorization distributor/Importer will get privilege to supply of the product.
- Financial proposal will be considered only for Technically qualified vendors for next step.
- UCEP Bangladesh authority reserves the rights to cancel all the proposals or accept any proposal without showing any reason.
- Mentionable that no tender will be allowed after 08<sup>th</sup> September 2024 after 02:00 PM.
- Vendor must be signed in each and every page with seal of submitted tender documents.
- **Security money to be retained from the selected contractors/suppliers @5% from the final bill as per the warranty/Guarantee period which is mentioned by manufacturer/Supplier.**
- For any further clarification, please communicate with Mr. Md. Bapparaz, Senior Officer Administration, UCEP Bangladesh, Mobile: 01783733617.





**Quantity with Specification for TTE (Bakery & Pstry)**

Materials Delivery Location: UCEP Ambagan TVET Institute, Chattogram

Sl.	Name of the Item	Specification	Required Quantity	Unit Measurement	Unit Price		Total Price	Remarks
					BDT	BDT		
1	Baking Tray	18*15" silver	0.5	Dozen				
2	Cake knives	Any Brand 12 inch long	2	Dozen				
3	Cake Moulds	pound cake(8 inch) Black non stick	1	Dozen				
4	Cake Slicer	Any Brand, 15 inch long stainless steel	2	Dozen				
5	Cooking Range	(RFL brand) 2 burner (one)	4	Nos				
6	Cutting board	RFL Brand (white)	1	Dozen				
7	Digital measuring scale	RPL brand for maximum 5 kg	1	Dozen				
8	Display Board	240cm*120cm made of particle wood and fabric cover	1	Nos				
9	Dough Scrapers	Any Brand stainless with wood handle	2	Dozen				
10	Dust bin	RFL (paddle bin) gray color	0.5	Dozen				
11	Electric hand bitter	Miyako (300 watt)	12	Nos				
12	Electric Oven	Miyako, Digital panel board with Double Door, 100 Liter	1	Nos				
13	Freezer	walton or sunsang 20 cft	1	Nos				
14	Fry pan	12" nonstick	2	Dozen				
15	Hand Siling Machine	Any Brand, 12 inch	2	Nos				
16	Mixer Machine	Miyako, single Planetary SS heavy duty (5 or 7 liter)	5	Nos				
17	Oil Brush	Any Brand, smooth & Quality food grade	2	Dozen				
18	palate knife	Any Brand defferent size	2	Dozen				
19	Preparation Table	Stainless steel L-3'5" w-2'5" H-2'8"	2	Nos				
20	Refrigerator	walton or sunsang 14cft (NonPost)	1	Nos				
21	Rolling pin	(fondent Roller) 12 inch HDPE white	2	Dozen				
22	scraper	Any Brand (silicon black)	2	Dozen				

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**Quantity with Specification for TTE (Bakery & Pestry)**

Materials Delivery Location: UCEP Ambagan TVET Institute, Chattogram

Sl.	Name of the Item	Specification	Required Quantity	Unit Measurement	Unit Price		Total Price		Remarks
					BDT	BDT	BDT	BDT	
23	scissor	Any Brand,8 inch	1	Dozen					
24	Serving fork	Havvy duty SS 6 inch	2	Dozen					
25	Serving plate	ceramic white color ,Round shape 12 inch	2	Dozen					
26	Serving plate half	ceramic white color ,Round shape 6 inch	2	Dozen					
27	Serving Spoon	Havvy duty SS 6 inch	2	Dozen					
28	Serving tray	Stainless steel havvy duty L-18"w-12"	2	Dozen					
29	Souce pan	Casseroll 20"nonstick	8	Nos					
30	Soup cup & spoon	ceramic white color ,Round shape 5 inch	2	Dozen					
31	Tabloid chair	Black or Blue color,steel body with Plastic cover	20	Nos					
32	Thermometer	Digital for use kitchen	5	Nos					
33	Turn table	Stainless steel ,Heavy duty 2-2.5kg	10	Nos					
34	Water Glass	Glass clean body	1	Dozen					
35	White Board	240cm*120cm	1	Nos					
					<b>Sub Total Including AIT and Excluding VAT</b>				
					Add VAT as per Govt Rules				
					<b>Grand Total Including VAT And AIT as per Govt. Rules</b>				


