

## Tender Schedule

**Subject:** Tender for Hiring Potential Construction firm/Contractor for the pillars with barbed wire fencing work at UCEP Jatrabari TVET Institute.

Tender Circulation Date: 17<sup>th</sup> October 2025

Schedule collecting Date: 19<sup>th</sup> October 2025 to 30<sup>th</sup> October 2025 within 04.00PM from UCEP Head Office.

Last date of Tender submission: 2<sup>nd</sup> November 2025 (within 03:00 PM).

Tender Opening date: 2<sup>nd</sup> November 2025 (At 03:30 PM) at UCEP head office in front of the available vendors present at that time.

**Location:** UCEP Dhaka South Region, 2/49, Medical Road, Saddam Market, Matuail, Dhaka-1362

**Note:** Product Specification is attached herewith.

You are requested to collect schedule from Administration Department, UCEP Head office, Plot no: 2&3, Mirpur-2, Dhaka-1216. Schedule price amount is TK 500.00 (Five Hundred Taka Only). A pay order is essential in favor of "UCEP Bangladesh" @ 2.5% of the quoted price as earnest money for the work. (Earnest Money Refundable)

**Documents required for tender submission:**

Qualified construction Firm/Contractor are requested to submit below mentioned documents along with the technical and financial proposal separately in sealed envelope and drop it to our tender box which is kept at the 1<sup>st</sup> floor, UCEP Bangladesh, Plot no: 2&3, Mirpur-2, Dhaka-1216

**Required Documents are as follows:**

- Copy of updated Trade License
- Copy of updated VAT Registration/BIN Registration Certificate
- Copy of Updated TIN Certificate and Last tax return submission documents
- Latest Company Profile
- Bank Solvency certificate
- Authorization certificate (if any)
- Quoted Price-BDT
- Quotation must be submitted in the vendor's official letter head pad
- Technical and Financial Proposal must be submitted in separated sealed envelope.
- Relevant working experience certificates and work order
- And others relevant documents as require.

**Other terms and conditions:**

- Interested Authorized construction firm/contractors are requested to collect schedule from UCEP Bangladesh, Administration Department, Plot no: 2&3, Mirpur-2, Dhaka-1216
- Financial proposal will be considered only for Technically qualified vendors for next step.
- UCEP Bangladesh authority reserves the rights to cancel all the proposals or accept any proposal without showing any reason.
- Mentionable that no tender will be allowed after 02<sup>nd</sup> November 2025 after 03:00 PM.
- Vendor must be signed in each and every page with seal of submitted tender documents.
- **Security money to be retained from the selected contractors/suppliers @10% from the final bill for 12 months from hand over date.**
- For any further clarification, please communicate with Mr. Md. Bapparaz, Deputy Manager, Supply Chain management, Administration, UCEP Bangladesh, Mobile: 01783733617.
- For Technical support, please communicate with **Md. Sazzadul Hoq**, Principal, UCEP Institute of Science & Technology (UIST), **UCEP Dhaka South Region**, 2/49, Medical Road, Saddam Market, Matuail, Dhaka-1362, Mobile: +8801515 112 233, +8801778 278 534.
- Earnest money will be provided in a separate envelop with the Financial Proposal.

