UCEP Bangladesh

Tender Schedule

Subject: Tender for Hiring Potential Authorized Distributor/Vendor/Supplier/firm/Organization for supplying Teaching Training Equipment (PLC-based equipment, focusing on 4IR technologies) for UCEP Rajshahi TVET institute, under Rajshahi Regional office.

Tender Circulation Date: 17th November 2026
Schedule collecting Date: 17th November 2026 to 26th November 2026 within 03.30PM from UCEP Head Office.
Last date of Tender submission: 29th November 2026 (within 02:00 PM).
Tender Opening date: 29th November 2026 (At 02:30 PM) at UCEP head office in front of the available vendors present at that time.
Product Delivery Location: UCEP Rajshahi Region, Santoshpur, Paba, Rajshahi - 6210.

Note: Product Specification is attached herewith.

You are requested to collect schedule from Administration Department, UCEP Head office, Plot no: 2&3, Mirpur-2, Dhaka-1216. Schedule price amount is TK 1,000.00 (One Thousand Taka Only). A pay order is essential in favor of "**UCEP Bangladesh**" @ 2.5% of the quoted price as earnest money for the work. (Earnest Money Refundable)

Documents required for tender submission:
Qualified Suppliers/Vendors/Organizations are requested to submit below mentioned documents along with the technical and financial proposal separately in sealed envelope and drop it to our tender box which is kept at the 1st floor, UCEP Bangladesh, Plot no: 2&3, Mirpur-2, Dhaka-1216

Required Documents are as follows:

- Copy of updated Trade License
- Copy of updated VAT Registration/BIN Registration Certificate
- Copy of Updated TIN Certificate and Last tax return submission documents
- Latest Company Profile
- Bank Solvency certificate
- Authorization certificate (if any)
- Quoted Price-BDT
- Quotation must be submitted in the vendor's official letter head pad
- Technical and Financial Proposal must be submitted in separated sealed envelope.
- Relevant working experience certificates and work order
- And others relevant documents as required.

Other terms and conditions:

- Interested Authorized Vendors/Suppliers/Organizations are requested to collect schedule from UCEP Bangladesh, Administration Department, Plot no: 2&3, Mirpur-2, Dhaka-1216
- Authorization distributor/Importer will get privilege to supply the product.
- Financial proposal will be considered only for Technically qualified vendors for the next step.
- UCEP Bangladesh authority reserves the rights to cancel all the proposals or accept any proposal without showing any reason.
- Mentionable that no tender will be allowed after 29th November 2026 after 02:00 PM.
- Vendor must be signed in each and every page with seal of submitted tender documents.
- **Security money to be retained from the selected /vendors/contractors/suppliers @5% from the final bill as per the warranty/Guarantee period which is mentioned by manufacturer/Supplier.**
- For any further clarification, please communicate with Mr. Md. Bapparaz, Deputy Manager Administration, UCEP Bangladesh, Mobile: 01783733617.
- For Technical support, please communicate with Mr. **Md. Shahinul Islam, Regional Manager,** UCEP Rajshahi Region, Santoshpur, Paba, Rajshahi – 6210, Mobile: 01711 - 905889
- Pay order Original copy must be submitted with the Financial proposal.

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