

Tender Schedule

Subject: Tender for Hiring Potential vendors/Manufacturer/supplier for the supplying office Furniture for UCEP Rangpur Regional office premises.

Tender Circulation Date: 22nd May 2026

Schedule collecting Date: 23rd May 2026 to 11th June 2026 within 04.00PM from UCEP Head Office.

Last date of Tender submission: 14th June 2026 (within 02:00 PM).

Tender Opening date: 14th June 2026 (At 02:30 PM) at UCEP head office in front of the available vendors present at that time.

Furniture Delivery Location: Regional Office, UCEP Rangpur Region, Taluk Dharmadas, Rangpur-5400

Note: Product Specification is attached herewith.

You are requested to collect schedule from Administration Department, UCEP Head office, Plot no: 2&3, Mirpur-2, Dhaka-1216. Schedule price amount is TK 500.00 (Five Hundred Taka Only) which is nonrefundable. A pay order is essential in favor of "UCEP Bangladesh" @ 2.5% of the quoted price as earnest money for the work. (Earnest Money Refundable)

Documents required for tender submission:

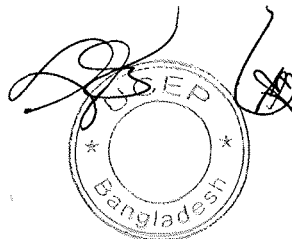
Qualified Suppliers/Vendors/Organizations are requested to submit below mentioned documents along with the technical and financial proposal separately in sealed envelope and drop it to our tender box which is kept at the 1st floor, UCEP Bangladesh, Plot no: 2&3, Mirpur-2, Dhaka-1216

Required Documents are as follows:

- Copy of updated Trade License
- Copy of updated VAT Registration/BIN Registration Certificate
- Copy of Updated TIN Certificate and Last tax return submission documents
- Latest Company Profile
- Bank Solvency certificate
- Authorization certificate (if any)
- Quoted Price-BDT
- Quotation must be submitted in the vendor's official letter head pad
- Technical and Financial Proposal must be submitted in separated sealed envelope.
- Relevant working experience certificates and work order
- And others relevant documents as require.

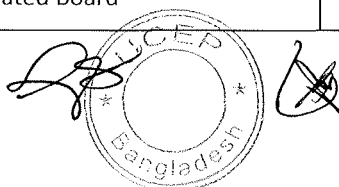
Other terms and conditions:

- Interested Authorized vendors/Manufacturer/supplier are requested to collect schedule from UCEP Bangladesh, Administration Department, Plot no: 2&3, Mirpur-2, Dhaka-1216
- Financial proposal will be considered only for Technically qualified vendors for next step.
- UCEP Bangladesh authority reserves the rights to cancel all the proposals or accept any proposal without showing any reason.
- Mentionable that no tender will be allowed after 14th June 2026 after 02:00 PM.
- Vendor must be signed in each and every page with seal of submitted tender documents.
- **Security money to be retained from the selected vendors/suppliers 5% from the final bill as per the warranty/Guarantee period which is mentioned by manufacturer/Supplier.**
- For any further clarification, please communicate with Mr. Md. Bapparaz, Deputy Manager, Supply Chain management, Administration, UCEP Bangladesh, Mobile: 01783733617.
- For Technical support, please communicate with **Md. Rafiqueel Islam**, Regional Manager UCEP Rangpur Region, Taluk Dharmadas, Rangpur-5400, Mobile: 017 18373822
- Earnest money will be provided in a separate envelop with the Financial Proposal.



Materials Delivery Location: UIST, Rangpur

SL	Name of the Item	Specification	QTY	UoM	Unit Price	Total Price
					BDT	BDT
1	High Bench	Size: (5'x14"x2.5') Angle Frame: (38mmx38mmx3mm) Mahogany Sharri wood: Top Thickness 1"	50	Pcs		
2	Low Bench	Size: (5'x1'x1.5') Angle Frame (38mmx38mmx3mm) Mahogany Sharri wood (Top Thickness 1")	50	Pcs		
3	DrawingTable	Size: 32"X24"X36" Angle Frame: 35 mm x 35 mm x 3 mm Top Formica Laminate Board	12	Pcs		
4	Book Shelf/Rack (Library)	Size: (6'x1'x6') Mahogany sharri wood, Front side Sliding Glass with lock, 5 shelf/rack	4	Pcs		
5	Reading Table (Library)	Size: (8'x4'x2.5') Mahogany sharri wood Partition Height: 1' Note: A partition will be installed at the center of the 4-foot width. The partition will be detachable, allowing it to be removed and reinstalled as required. Footrests will be provided on both sides.	3	Pcs		
6	Showcase/Almirah	Size: (60"x16"x84") Mahogany sharri wood, Front side Sliding Glass with lock, 4 shelf/rack	1	Pcs		
7	Stool Wooden	Size: 15.5"x11"x23" Mahogany sharri wood	23	Pcs		
8	White board With Mahogany Sharri wood Frame and Stand	Board Size: (4'x8') Frame: (Mahogany Sharri wood, Thickness 2") Stand Height: 75"	2	Pcs		
9	Senior Executive Table	Senior Executive Table Brand: Regal SEO-111-1-1-36 Product Code : 994177 Color : Beech and Black Material : Laminated Board Dimension : 180 X 170 X 75 CM (Length X Width X Height)	1	Pcs		
10	Executive Table	Executive Table Brand: Regal ETO-124-1-1-36 Product Code : 991393 Color : Beech,Black Dimension : L-1500 x W-750 x H-750 MM Material : Laminated Board	2	Pcs		



SL	Name of the Item	Specification	QTY	UoM	Unit Price	Total Price
					BDT	BDT
11	Showcase	Brand: Regal Rosa Showcase SCH-106-1-1-20 Product Code : 811757 Color : Antique Dimension : 50 (L) X 50 (W) X 180 (H) cm Material : Laminated Board	1	Pcs		
12	File Cabinet	Brand: Regal FCO-203 (FOUR DRAWER) Product Code : 993326 Color : Gray Dimension : 1.6 (L) X 2 (W) X 4.6 (H) Feet Material : Metal	1	Pcs		
13	Chair	Brand: Regal VISITOR CHAIR-CFV-240-6-1-66 Product Code : 747520 Color : Black Material : Metal Dimension : L x W x H = 425 x 500 x 820 MM	25	Pcs		
Sub Total without VAT						
Add VAT as per Govt Rules						
Grand Total including VAT & AIT as per Govt Rules						

