

Tender Schedule

Subject: Tender for Hiring Potential Construction firm/Contractor for the Construction of UIST Tin Shed work shop and class room (UCEP head office premise) Plot 2 & 3, Mirpur, Dhaka.

Tender Circulation Date: 24th June 2025

Schedule collecting Date: 24th June 2025 to 3rd July 2025 within 04.00 PM from UCEP Administration department of Head Office.

Last date of Tender submission: 7th July 2025 (within 03:00 PM).

Tender Opening date: 7th July (At 03:30 PM) at UCEP head office in front of the available vendors present at that time.

Project Location: UIST Academic Building at UCEP Head office Premises. Plot 2& 3, Mirpur-2.

You are requested to collect schedule from Administration Department, UCEP Head office, Plot no: 2&3, Mirpur-2, Dhaka-1216. Schedule selling price amount is TK 2000.00 (Two Thousand Taka only). A pay order is essential in favor of "UCEP Bangladesh" @ 2.5% of the quoted price as earnest money for the work. (Earnest Money Refundable)

Documents required for tender submission:

Qualified Construction firm/ Contractor are requested to submit below mentioned documents along with the technical and financial proposal individually in sealed envelope and drop it to our tender box which is kept at the 1st floor, UCEP Bangladesh, Plot no: 2&3, Mirpur-2, Dhaka-1216

Required Documents are as follows:

- Copy of updated Trade License
- Copy of updated VAT Registration/BIN Registration Certificate
- Copy of Updated TIN Certificate and Last tax return submission documents
- Latest Company Profile
- Bank Solvency certificate
- Authorization certificate (if any)
- Quoted Price-BDI
- Quotation must be submitted in the vendor's official letter head pad
- Technical and Financial Proposal must be submitted in separated sealed envelope.
- Relevant working experience certificates and work order
- And others relevant documents and terms and condition as per attach documents.

Other terms and conditions:

- Interested Authorized Vendors/Suppliers/Organizations/Firms are requested to collect schedule from UCEP Bangladesh, Administration Department, Plot no: 2&3, Mirpur-2, Dhaka-1216
- Financial proposal will be considered only for Technically qualified vendors for next step.
- UCEP Bangladesh authority reserves the rights to cancel all the proposals or accept any proposal without showing any reason.
- Mentionable that no tender will be allowed after 7th July 2025 after 03:00 PM.
- Vendor must be signed in each and every page with seal of submitted tender documents.
- **Security money to be retained from the selected contractors @10% from the final bill for 1 year from the Hand over date of the project.**
- For any further clarification, please communicate with Mr. Md. Bapparaz, Senior Officer Administration, UCEP Bangladesh, Mobile: 01783733617.
- For technical clarification, please communicate with **Mr. Nikhil Chandro Mojumder** Deputy Manager, Infrastructure Development: Mobile Number: 01753708300.
- Earnest money will be provided in a separate envelop with the Financial Proposal.

