**Tender Schedule**

Subject: Tender for the selection of external auditor for 1st July 2021 to 30th June 2022.

Tender Circulation Date: 01st November 2021

Schedule collection Date: 01st November to 07th November 2021

Tender submission date: 08th November 2021 (before 3.00 PM)

Tender Opening date: 08th November 2021 (At 3.30 PM)

Documents required for tender submission: Vendor must submit below mentioned documents along with the proposal in sealed envelope and drop it to our tender box. Required Documents are as follows:

* Copy of Tread License
* Copy of VAT Registration/BIN Registration Certificate
* Copy of TAX Certificate
* Company Profile
* Bank Solvency
* Authorization certificate as enlisted in NGO bureau (if any)
* Quoted Price-BDT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ & In Word BDT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Quotation in vendor’s letter head pad
* Mentionable that no tender will be allowed after 3.00 PM, 08th November 2021.