

Tender Schedule

Subject: Tender for Hiring Potential Authorized Distributor/Vendor/Supplier/firm/Organization for supplying TTE (Bakery & Pastry) to UCEP Bangladesh Regional office as per mentioned Location.

Tender Circulation Date: 12th September 2024

Schedule collecting Date: 12th September 2024 to 24th September 2024 within 04.30PM from UCEP Head Office.

Last date of Tender submission: 25th September 2024 (within 03:00 PM).

Tender Opening date: 25th September 2024 (At 03:30 PM) at UCEP head office in front of the available vendors present at that time.

Product Delivery Location: As per attached Specification and delivery location mentioned in the items list.

Note: Product Specification is attached herewith.

You are requested to collect schedule from Administration Department, UCEP Head office, Plot no: 2&3, Mirpur-2, Dhaka-1216. Schedule price amount is TK 500.00 (Five Hundred Taka only). A pay order is essential in favor of "UCEP Bangladesh" @ 2.5% of the quoted price as earnest money for the work. (Earnest Money Refundable)

Documents required for tender submission:

Qualified Suppliers/Vendors/Organizations are requested to submit below mentioned documents along with the technical and financial proposal separately in sealed envelope and drop it to our tender box which is kept at the 1st floor, UCEP Bangladesh, Plot no: 2&3, Mirpur-2, Dhaka-1216

Required Documents are as follows:

- Copy of updated Trade License
- Copy of updated VAT Registration/BIN Registration Certificate
- Copy of Updated TIN Certificate and Last tax return submission documents
- Latest Company Profile
- Bank Solvency certificate
- Authorization certificate (if any)
- Quoted Price-BDT
- Quotation must be submitted in the vendor's official letter head pad
- Technical and Financial Proposal must be submitted in separated sealed envelope.
- Relevant working experience certificates and work order
- And others relevant documents as require.

Other terms and conditions:

- Interested Authorized Vendors/Suppliers/Organizations are requested to collect schedule from UCEP Bangladesh, Administration Department, Plot no: 2&3, Mirpur-2, Dhaka-1216
- Authorization distributor/Importer will get privilege to supply of the product.
- Financial proposal will be considered only for Technically qualified vendors for next step.
- UCEP Bangladesh authority reserves the rights to cancel all the proposals or accept any proposal without showing any reason.
- Mentionable that no tender will be allowed after 03:00 PM, 25th September 2024.
- Vendor must be signed in each and every page with seal of submitted tender documents.
- **Security money to be retained from the selected contractors/suppliers @5% from the final bill as per the warranty/Guarantee period which is mentioned by manufacturer/Supplier.**
- For any further clarification, please communicate with Mr. Md. Bapparaz, Senior Officer Administration, UCEP Bangladesh, Mobile: 01783733617.



Quantity with Specification for TTE (Bakery & Pstry)
Materials Delivery Location: UCEP Ambagan TVET Institute, Chattogram

Sl.	Name of the Item	Specification	Required Quantity	Unit Measurement	Unit Price		Total Price		Remarks
					BDT	BDT	BDT	BDT	
1	Baking Tray	18"* 15" silver	0.5	Dozen					
2	Cake knives	Any Brand 12 inch long	2	Dozen					
3	Cake Moulds	pound cake(8 inch) Black non stick	1	Dozen					
4	Cake Slicer	Any Brand, 15 inch long stainless steel	2	Dozen					
5	Cooking Range	(RFL brand)2 burner(one)	4	Nos					
6	Cutting board	RFL Brand(white)	1	Dozen					
7	Digital measuring scale	RPL brand for maximum 5 kg	1	Dozen					
8	Display Board	240cm*120cm made of particle wood and fabric cover	1	Nos					
9	Dough Scrapers	Any Brand stainless with wood handle	2	Dozen					
10	Dust bin	RFL(paddle bin) gray color	0.5	Dozen					
11	Electric hand bitter	Miyako(300 watt)	12	Nos					
12	Electric Oven	Miyako,Digital panel board with Duble Door,100 Liter	1	Nos					
13	Freezer	walton or sumsang 20 cft	1	Nos					
14	Fry pan	12" nonstick	2	Dozen					
15	Hand Siling Machine	Any Brand,12 inch	2	Nos					
16	Mixer Machine	Miyako ,single Planetary SS heavy duty(5 or 7 liter)	5	Nos					
17	Oil Brush	Any Brand ,smooth & Qualityful food-grade	2	Dozen					
18	palate knife	Any Brand defferent size	2	Dozen					
19	Preparation Table	Stainless steel L-3'5" w-2'5" H-2'8"	2	Nos					
20	Refrigerator	walton or sumsang 14cft (NonPost)	1	Nos					
21	Rolling pin	(fondent Roller) 12 inch HDPE white	2	Dozen					
22	scraper	Any Brand(silicon black)	2	Dozen					

52


Quantity with Specification for TTE (Bakery & Pstry)

Materials Delivery Location: UCEP Ambagan TVET Institute, Chattogram

Sl.	Name of the Item	Specification	Required Quantity	Unit Measurement	Unit Price		Total Price		Remarks
					BDT	BDT	BDT	BDT	
23	scissor	Any Brand,8 inch	1	Dozen					
24	Serving fork	Heavy duty SS 6 inch	2	Dozen					
25	Serving plate	ceramic white color ,Round shape 12 inch	2	Dozen					
26	Serving plate half	ceramic white color ,Round shape 6 inch	2	Dozen					
27	Serving Spoon	Heavy duty SS 6 inch	2	Dozen					
28	Serving tray	Stainless steel heavy duty L-18"ww-12"	2	Dozen					
29	Souce pan	Casseroll 20"nonstick	8	Nos					
30	Soup cup & spoon	ceramic white color ,Round shape 5 inch	2	Dozen					
31	Tabloid chair	Black or Blue color,steel body with Plastic cover	20	Nos					
32	Thermometer	Digital for use kitchen	5	Nos					
33	Turn table	Stainless steel ,Heavy duty 2-2.5kg	10	Nos					
34	Water Glass	Glass clean body	1	Dozen					
35	White Board	240cm*120cm	1	Nos					
Sub Total Including AIT and Excluding VAT									
					Add VAT as per Govt Rules				
					Grand Total Including VAT And AIT as per Govt. Rules				

[Handwritten Signature]

[Handwritten Signature]