

## Tender Schedule

**Subject: Tender for Hiring Potential vendor/supplier/firm/organization for supplying Sedan car (Recondition), Standard car driving simulator with three screen and others accessories for UCEP Khulna and Barisal regional office.**

Tender Circulation Date: 02<sup>nd</sup> March 2023

Schedule collecting Date: 02<sup>nd</sup> March to 09<sup>th</sup> March 2023 within 03.30PM from UCEP Head Office.

Last date of Tender submission: 12<sup>th</sup> March 2023 (within 02:00 PM).

Tender Opening date: 12<sup>th</sup> March 2023 (At 02:30 PM)

**You are requested to collect schedule from UCEP Head office. Schedule price amount is BDT. 1000.00 (Three Thousand Taka only). A pay order is essential in favor of "UCEP Bangladesh" @ 2.5% of the quoted price as earnest money for the work. (Earnest Money Refundable)**

### **Documents required for tender submission:**

Qualified Contractors/Vendors/Organizations are requested to submitted below mentioned documents along with the technical and financial proposal individually in sealed envelope and drop it to our tender box which is kept at the 1<sup>st</sup> floor, UCEP Bangladesh, Plot no: 2&3, Mirpur-2, Dhaka-1216

### **Required Documents are as follows:**

- Copy of updated Trade License
- Copy of updated VAT Registration/BIN Registration Certificate
- Copy of Updated TIN Certificate and Last tax return submission documents
- Latest Company Profile
- Bank Solvency certificate
- Authorization certificate (if any)
- Quoted Price-BDT
- Quotation must be submitted in the vendor's official letter head pad
- Technical and Financial Proposal must be submitted in separated sealed envelope.
- Relevant working experience certificates and work order
- And others relevant documents as require

### **Other terms and conditions:**

- Interested Firm/Organizations/suppliers are requested to collect schedule from UCEP Bangladesh, Administration Department, Plot no: 2&3, Mirpur-2, Dhaka-1216
- Financial proposal will be considered only for Technically qualified vendors for next step.
- VAT and AIT Will be applicable as per Govt. Rules and Regulations.
- UCEP Bangladesh authority reserves the rights to cancel all the proposals or accept any proposal without showing any reason.
- Mentionable that no tender will be allowed after 12<sup>th</sup> March 2023 after 02:00 PM.
- **Vendor must be signed in each and every page with seal of submitted tender documents.**
- For any further clarification, please communicate with Mr. Md. Bapparaz, Senior Officer Administration, UCEP Bangladesh, Mobile: 01783733617.