

UCEP Bangladesh
50 Years Celebration Program
 Venue: Bangamata Sheikh Fazilatunnesa Mujib Convention Hall
 Date: 22 May 2024

Event Planning:

- Overall layout with design proposed for the entire venue.
- Creatives for Welcome gates, Auditorium Entrance Gate, Standees, Stage, Hoardings, Banners, Drop-down Banner, signages, flags, Phot booth etc.
- Dias decoration and Plannery Session decoration
- China Stalls (10 Units), Photo Exhibition Corner
- Capture Event: Photography and Videography
- Program Live Streaming
- Organizational Branding and Visibility

LIST OF ITEMS:

SL. NO.	ITEMS	QTY	Specification	Unit Price	Total Price
1	Outdoor Entrance Gate Stand	02	As per Measurement		
2	Outdoor Faced Entrance Banner (Large)	01	As per Measurement		
3	Gate for Entrance-Ground floor	02	As per Measurement		
4	Standee (Walkway)	20	As per Measurement		
5	Pillar Cover Banner	12	As per Measurement		
6	Standee (Indoor)	10	As per Measurement		
7	Auditorium Gate Flower Decoration	02	As per Measurement		
8	China Stalls	10	As per Measurement		
9	Photo Gallery setup	01	As per Measurement		
10	Photo Booth (Red Carpet Theme)	01	As per Measurement		
11	Backdrop (Main)	01	As per Measurement		
12	Main Stage	01	As per Measurement		
13	Backdrop Side Wings	04	As per Measurement		
14	Banner for Bottom Space	01	As per Measurement		
15	Branded Mic Stand with Podium	01	As per Measurement		
16	Cut-out shaped Mnemonic	06	As per Measurement		
17	Live streaming (Facebook)	12	As per Measurement		
18	Photoshoot (2 Photographer) and Videography (Daylong)		As per Measurement		
19	Large LED Screen (Two side of the main stage)	02	As per Measurement		
20	LED Focus Lights	100±	As per Measurement		
21	Cordless Mic	06	As per Measurement		
22	Registration Booth (04 pax seating)	02	As per Measurement		
23	Announcement Desk (03 pax seating)	01	As per Measurement		
24	Single Sofa	40	As per Measurement		
25	Red Carpet		As per Measurement		
26	Catering service Provider Charge (For Dish, Table, waiter services etc.) for 400 persons for 03 times	400 person (for 3 times)			
Total Price including VAT & Tax					

